

**ST. MARK'S, MONTESANO  
BISHOP'S COMMITTEE MINUTES  
April 19, 2017**

Present: Jim Campbell, Bonnie Campbell, Kevin Varness, Joyce Avery, and Martha Krug.

**The Bishop's Committee Minutes: Kevin moved to approve the minutes of March 15, 2017. The motion was seconded and carried.**

**The Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 4/16/2017, St. Mark's Montesano Finance Report 2017, St. John's South Bend Financial Report, and the 2017 Operating Bills and Outreach Summary.** Jim reported on St. John's Fund Summary. The Clergy Discretionary fund is now zero. The account fund is now closed, and the funds added to St. Mark's Clergy Discretionary fund with a balance of over \$1,100. Jim closed St. John's checking and savings accounts, and the funds were added to St. Mark's checking account. Rev. Gretchen Gunderson wanted a check written for St. Mark's Cathedral project for a total of \$1,500, which included \$85 of St. Mark's Montesano funds. St. John's funds are now fully closed. Jim said the former St. John's DIF fund will be tracked separately. Rev. Gretchen Gunderson is now participating with worship with St. Mark's clergy. St. John's church is fully closed.

Jim sent in the check for four of the clergy to attend the Clergy Conference in May, 7-10, a total of \$200 per person. The Diocese is subsidizing the rest of the costs.

Jim wrote a donation check from St. Mark's for \$70 to the Montesano Ministerial Association (in lieu of paying for part of the Easter ad).

**Outreach:** Jim reviewed Outreach, noting nothing is currently due. \$300 was donated to Invest Education, and another \$300 will be donated this fall. St. Mark's Montesano silver tea service and silver serving dishes will be donated to St. Mark's Cathedral Building Project. **Kevin moved to donate \$650, half of St. Mark's Memorial Fund dollars, also to the St. Mark's Cathedral Building Project. The motion was seconded and carried. Jim will move these funds from the St. Mark's DIF, where our unrestricted Memorial Fund is located.**

Jim explained the combined St. John's and St. Mark's 2017 Outreach—to date over \$6,100 given. For Outreach, St. Mark's has an approx. \$4,000 budget balance left to be spent for the year.

A summary of the integration of St. John's and St. Mark's funds follows below.

**Funds Summary – St. Mark's, Montesano Funds Summary - Total is \$33,709.36**

- Operating Fund - \$3,444.37
  - General/Designated Checking Account - \$2,925.36
  - General/Designated Savings Account - \$519.01
- Diocesan Investment Fund -\$29,131.03
  - Memorial Fund (part of DIF) - \$1,285.78
- Clergy Discretionary Fund - \$1,133.96

**Funds Summary St. John's, South Bend Funds Summary - Total is \$37,907.23**

- Operating Fund - \$0.00
  - General/Designated Checking Account - \$0.00
  - General/Designated Savings Account - \$0.00
- Diocesan Investment Fund -\$37,907.23
- Clergy Discretionary Fund - \$0.00

The St. Mark's operating checking and savings accounts signature authorization cards will be updated with the addition of Kevin Varness and Connie Robertson, and the removal of Martha Krug (who is moving) and John Tennefoss (who is not able to get around to help as much at the age of 93!). The St. Mark's discretionary checking account signature authorization card will be updated with the addition of Rev. Gretchen Gunderson, and removal of Re. Joyce Avery. (Approved in a separate quick meeting on Sunday, April 30<sup>th</sup>.)

## **BUSINESS ITEMS**

- **Chaplains Weekly Feeding the Homeless Dinner** – Kevin reported that Mary Stubb and grandson Jeff have been helping with the Sunday meal at St. Andrew's, Aberdeen. Mary suggested that the meal normally does not have for everyone, especially late in the month. Kevin wants to have St. Mark's provide the meal once a month, for about 11 meals total, for 2017, instead of the current eight meals a year. This change will mean some more work in preparing the meals and up the total cost of groceries (about \$200/meal prepared). Kevin and Corby would like to try the more intense schedule and see how it works. Kevin is open to suggestions for helping, but has a pretty good system.
- **D House Meeting, March 24, 2017** – Jim went to a meeting at D House on March 24 to address fund raising for Chaplains on the Harbor. Jim said \$38,000 could be available from the St. John's DIF for Chaplains on the Harbor use, as St. Mark's does not have a critical need for it now and looking to the future. The Chaplains' building in Westport has many remodeling and repair needs. Jim and Sarah will secure estimates on repairing the siding, cleaning the roof, repainting the outside of the building, replacing windows, and a full up to code kitchen remodel. Options for the funds include using our dollars for general operating budget, or for remodeling/repairs, or a combination of the two. This could mean using the dollars for matching fund raising, or for just using the funds as they are, now or over time. Jim said options are being reviewed, and a decision will be made by the Bishop's Committee on moving forward once all information has been gathered. Jim will know more about fund raising in the next two months and will report back to the Bishop's Committee.
- **Easter Week** – "Great" – Kevin said we are blessed to have Mary Stubb and her large family and grandson Jeff. (Jeff was baptized on Easter Sunday, and he served as an acolyte for the first time too.) There were 37 for the Easter service.
- **Maintenance Discussion** – Kevin could like to get bark, fertilizer and gravel for St. Marks. Jim said the funds are available. Kevin is also working on better lighting for the sanctuary, and is looking at dimmable LED's. The need for a new water heater, folding chairs, and repair in the alley were discussed.

The next Bishop's Committee meeting may be Wednesday, May 17 or delayed until June.

Respectfully submitted,  
Martha Krug, Bishop's Committee Secretary