

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
June 18, 2014**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, John Tennefoss, Kevin Varness, Joyce Avery, Lee Avery, Gail Rolfe, and Martha Krug.

Community needs and guidance were shared. Bonnie opened the meeting with a prayer.

The Bishop's Committee Minutes: Kevin moved to approve the minutes of May 7, 2014, with the correction of Christen Westom's last name. The motion was seconded and carried.

The Treasurer's Report: Jim presented the **Summary of St. Mark's Finances – 6/16/2014, St. Mark's Montesano Finance Report 2014, and the 2014 Operating Bills and Outreach Summary.** Jim reported that Net Operating Year to Date is still behind \$-1,458.26, but May had a surplus of about \$850. June has about a \$175 surplus to date, with expenses of \$300 each added for Bible Camp in July and Sarah's supply priest Sunday with us. Pledges are close to projection. Jim said we are moving toward becoming even, and we are well ahead on utilities for the year. July, August, and September are always surplus months – all bills are paid current. St. Mark's Diocesan 2014 assessment is half paid for.

Non-Operating Revenue is \$1,729.30 and Net Non-Operating Expenses year to date are \$-4,976.50. \$2,900 was paid for the worship space ceiling repairs and painting. Jim said Non-Operating expenses will run a deficit to cover the remainder of the exterior and interior painting (budgeted as zero due to not knowing what projects would be undertaken in 2014). He anticipates that our operating budget surpluses from 2013 and 2014 will pay for the rest of the painting projects and the kitchen project.

Reverend Sarah Monroe Supply Priest Agreement – Jim noted that Sarah is self-employed, and has to pay her own income taxes and Social Security (both employee and employer). So paying her a fee of \$300 for serving as presider and preacher gives her a net of \$235, about what she is supposed to be paid from the Diocesan payment schedule. This helps us give her support for her ministry in Aberdeen with the homeless. **Kevin moved to approve the expense of \$300 for every time Sarah serves St. Mark's as supply priest. The motion was seconded and carried.** She is scheduled as supply priest for the rest of the year at St. Mark's--August 31, October 12, November 23 and December 28.

Annual DIF Report – Jim briefly reviewed this Diocesan report, highlighting the investments of the Diocese and many congregations which are managed by expert volunteers. The DIF (Diocese Investment Fund) rose from \$50 million to \$62 million in the past year.

2013 Finances Audit – Jim happily announced that we will trade audits with St. Benedicts, Lacey. This will cover our audit requirement.

Outreach: Pending outreach expenditures include Camp Michael, July 22-26. The cost of a resident camper is \$160, plus \$12 for a t-shirt. A large number of campers come on scholarships. Jim reviewed St. Mark's funding history of Camp Victory. Discussion followed. **Kevin moved that we provide \$500 for two Camp Victory scholarships and \$350 for two Camp Michael campers, for a total of \$850. The motion was seconded and carried.**

Funds Summary – Total is \$28,523.13

- General/Designated Checking Account - \$4,267.38
- General/Designated Savings Account - \$518.67
 - Operating Fund - \$4,786.05
 - Diocesan Investment Fund -\$23,005.86
 - Clergy Discretionary Fund - \$731.22

BUSINESS ITEMS

- **Willapa Region Meeting (June 5 at St. David, Shelton).** Jim reported that the meeting was well attended with about 40 participants.
- **Pentecost Sunday (June 8)** – The sanctuary was draped in red. [Bonnie supplemented the decorations with cut branches from her Japanese maple tree. A tiny frog came in with the branch which was rescued after the service by Jim.]
- **Community Bible Camp (July 7-11)** – A meeting will be held Thursday, June 19, at 10:00 am for planning activities.
- **Look at Other Improvements and Maintenance** – Jim reported that Randy Stark, **painting contractor**, completed the repairs and painting of the worship space ceiling. The second phase of the project will be initiated this summer/fall including some exterior painting as well as the walls in the stairwell, plus cleaning the stairwell windows and large light fixture in that area. The cost of this phase is \$4,300, including the paint. Kevin noted that he hasn't had time to explore the **kitchen facility update. Roof cleaning** with Tide with bleach powder is pending. **Clean up of storage:** Jim took some stuff to Goodwill and to the dump. Some of the Godly Play collection may be donated to Amazing Grace Lutheran Church in Aberdeen. This is an ongoing process. Kevin suggested that we look at how we utilize the upstairs space. An **oil candle** was suggested for the sanctuary light. Jim noted that it would cost \$185 for a large oil container and it would have to be refilled every week if lit around the clock, a more expensive option than we currently utilize with regular candles.
- **Other** – Jim had distributed copies of the three years old **St. Mark's Letter of Agreement** for review and comment at the last meeting. Kevin suggested that the document be adopted as is with a new signature page for those who now are affected. Jim asked that the **Kitchen Privileges** pamphlet be reviewed, updated or tossed out. Lorraine said it should be reviewed for consistency.

The next Bishop's Committee meeting will be Wednesday, August 20, at 6:30 pm. There will be no meeting in July. The meeting was closed with a prayer.

Respectfully submitted,
Martha Krug,
Bishop's Committee Secretary